



CARMELGIRI COLLEGE ADIMALI

internal quality Assurance cell



MINUTES OF THE IQAC MEETINGS



INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE- IQAC MEETING

20/06/2024

Dear Sir/Madam,

A meeting of the IQAC will be held in the Conference Hall at 2.00 pm on 25/06/2024. All the members are requested to be present on time.

Agenda:

1. Review of the Decisions from the Previous IQAC Meeting.
2. Welcome to the New Principal
3. Review of Criteria-Wise Data Collection
4. Inauguration of FYUGP
5. Induction Programme
6. Fresher's day
7. NEP

To all IQAC Members

IQAC Coordinator

MRS.MEERA MATHEW

Principal

DR.RESMY DOMINIC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting on 25 June 2024 at 2.00 pm

Venue: conference hall

Agenda:

1. Review of the Decisions from the Previous IQAC Meeting.
2. Welcome to the New Principal
3. Review of Criteria-Wise Data Collection
4. Inauguration of FYUGP
5. Induction Programme
6. Fresher's day
7. NEP

Decision Taken:

1. FYUGP inauguration was conducted on July 1st as per government order
2. Decision made to collect and update data systematically for accreditation purposes.
3. Decided to conduct fresher's day on 18 July 2024
4. Plan established to arrange a bridge course to help first-year undergraduate students adapt to academic requirements.
5. All teachers who teach in FYUGP syllabus shall requested to take necessary measures to update their knowledge.
6. Minutes of the previous meeting were reviewed and formally approved.

Members Present:

1. Dr. Resmy Dominic *Resmy*
2. Sr. Emily Mathew *Em*
3. Mrs. Meera Mathew *Meera*
4. Mrs. Geo M Joy *Geo*
5. Sr. Delseeniya Thomas *D.D.P.*
6. Mrs. Jeena James *Jeena*
7. Mr. Abhilash Pu *Abhilash*
8. Mrs. Gincy George *Gincy*
9. Mrs. Bincy K C *Bincy*
10. Sr. Jessy Joy *Jessy*

IQAC Coordinator
MRS. MEERA MATHEW

Resmy
Principal

DR. RESMY DOMINIC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE- IQAC MEETING

12/08/2024

Dear Sir/Madam,

A meeting of the IQAC will be held in the Conference Hall at 2.00 pm on 16/08/2024. All the members are requested to be present on time.

Agenda:

1. Review of the Decisions from the Previous IQAC Meeting.
2. Restructuring IQAC
3. Review of Criteria-Wise Data Collection
4. PTA executive meeting

To all IQAC Members

IQAC Coordinator 
MRS.MEERA MATHEW


Principal
DR.RESMY DOMINIC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting on 16 August 2024 at 2.00 pm

Venue: conference hall

Agenda:

1. Review of the Decisions from the Previous IQAC Meeting
2. Restructuring the IQAC
3. Review of Criteria-Wise Data Collection
4. PTA Executive Meeting

Decisions Taken:

1. Selected Sr. Emily Mathew as the new IQAC Coordinator.
2. Decided to complete the data collection for the presentation on or before **30th September**.
3. Agreed to prepare an action plan for the IQAC.
4. Decided to conduct an executive meeting of the PTA (date to be finalized).
5. Restructured the criteria-wise team leaders with redefined responsibilities.

Criteria 1 - Mrs. Geo M Joy

Criteria 2 - Mrs. Meera Mathew

Criteria 3 - Sr. Delseeniya Thomas








Criteria 4 - Mr. Abhilash Pu

Criteria 5 - Mrs. Jeena James

Criteria 6 - Mrs. Gincy George

Criteria 7 - Sr. Ritty Kr

Members Present:

1. Dr. Resmy Dominic 
2. Sr. Emily Mathew 
3. Mrs. Meera Mathew 
4. Mrs. Geo M Joy 
5. Sr. Delseeniya Thomas 
6. Mrs. Jeena James 
7. Mr. Abhilash Pu 



CARMELGIRI COLLEGE, ADIMALI
AFFILIATED TO MG UNIVERSITY KOTTAYAM

8. Mrs. Gincy George *GA*

9. Mrs. Bincy K C *Bincy*

10. Sr. Jessy Joy *JK*

IQAC Coordinator

MRS. MEERA MATHEW *MM*

Resmy
Principal

DR. RESMY DOMINIC



INTERNAL QUALITY ASSURANCE CELL (IQAC)
NOTICE- IQAC MEETING

13/09/2024

Dear Sir/Madam,

A meeting of the IQAC will be held in the Conference Hall at 2.00 pm on 24/09/2024.
All the members are requested to be present on time.

Agenda:

1. Review of the Decisions from the Previous IQAC Meeting.
2. Review of Criteria-Wise Data Collection
3. Restarting of value education class
4. CAS updations

To all IQAC Members


IQAC Coordinator

SR.EMILY MATHEW


Principal

DR.RESMY DOMINIC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting on 24 September 2024 at 2.00 pm

Venue: conference hall











Agenda:

1. Review of the Decisions from the Previous IQAC Meeting.
2. Review of Criteria-Wise Data Collection
3. Restarting of value education class
4. CAS updates

Decision Taken:

1. Criteria wise data presentation was decided to start on 26 th september
2. Decision made to update data on CAS systematically
3. Decided to conduct value education class on first Saturday of every month
4. Minutes of the previous meeting were reviewed and formally approved.

Members Present:

1. Dr. Resmy Dominic 
2. Sr. Emily Mathew 
3. Mrs. Meera Mathew 
4. Mrs. Geo M Joy 
5. Sr. Delseeniya Thomas 
6. Mrs. Jeena James 
7. Mr. Abhilash Pu 
8. Mrs. Gincy George 
9. Mrs. Bincy K C 
10. Sr. Jessy Joy 


IQAC Coordinator

SR. EMILY MATHEW


Principal

DR. RESMY DOMINIC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE- IQAC MEETING

9/10/2024

Dear Sir/Madam,

A meeting of the IQAC will be held in the Conference Hall at 12 noon on 24/10/2024. All the members are requested to be present on time.

Agenda:

1. Review of the Decisions from the Previous IQAC Meeting.
2. Review of Criteria-Wise PRESENTATION
3. Announcement of NAAC criteria restructuring by UGC

To all IQAC Members


IQAC Coordinator

SR.EMILY MATHEW


Principal

DR.RESMY DOMINIC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting on 24 October 2024 at 2.00 pm

Venue: conference hall

Agenda:

1. Review of the Decisions from the Previous IQAC Meeting.
2. Review of Criteria-Wise Presentation
3. Announcement of NAAC criteria restructuring by UGC

Decision Taken:

1. Criteria wise data presentation was decided to start on 26 th September
2. Decision made to update data collection on the basis of new criteria.
3. Decided to conduct value education class on first Saturday of every month
4. Minutes of the previous meeting were reviewed and formally approved.

Members Present:

1. Dr. Resmy Dominic *Resmy*
2. Sr. Emily Mathew *Emily*
3. Mrs. Meera Mathew *Meera*
4. Mrs. Geo M Joy *Geo*
5. Sr. Delseeniya Thomas *Delseeniya*
6. Mrs. Jeena James *Jeena*
7. Mr. Abhilash PU *Abhilash*
8. Mrs. Gincy George *Gincy*
9. Mrs. Bincy K C *Bincy*
10. Sr. Jessy Joy *Jessy*

Emily
IQAC Coordinator

SR. EMILY MATHEW

Resmy
Principal

DR. RESMY DOMINIC



INTERNAL QUALITY ASSURANCE CELL (IQAC)
NOTICE- IQAC MEETING

8/11/2024

Dear Sir/Madam,

A meeting of the IQAC will be held in the Conference Hall at 12 noon on 13/11/2024.
All the members are requested to be present on time.

Agenda:

1. Review of the Decisions from the Previous IQAC Meeting.
2. Union Inauguration
3. FYUGP Semester Examination
4. Accademic audit
5. Mentoring

To all IQAC Members


IQAC Coordinator

SR.EMILY MATHEW


Principal

DR.RESMY DOMINIC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting on 13 November 2024 at 2.00 pm

Venue: conference hall


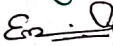






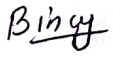

Agenda:

1. Review of the Decisions from the Previous IQAC Meeting.
2. Union Inauguration
3. FYUGP Semester Examination
4. Accademic audit
5. Mentoring

Decision Taken:

1. A committee was formed to oversee the internal academic audit. The academic audit is scheduled for 18 November 2024.
2. The union inauguration is planned for December 2024.
3. Instructions for the FYUGP semester examinations were provided and discussed.
4. It was decided to conduct mentoring sessions on the first Tuesday of every month.
5. The minutes of the previous meeting were reviewed and formally approved.

Members Present:

1. Dr. Resmy Dominic 
2. Sr. Emily Mathew 
3. Mrs. Meera Mathew 
4. Mrs. Geo M Joy 
5. Sr. Delseeniya Thomas 
6. Mrs. Jeena James 
7. Mr. Abhilash Pu 
8. Mrs. Gincy George 
9. Mrs. Bincy K C 
10. Sr. Jessy Joy 


IQAC Coordinator

SR. EMILY MATHEW


Principal

DR. RESMY DOMINIC



INTERNAL QUALITY ASSURANCE CELL (IQAC)
NOTICE- IQAC MEETING

5/12/2024

Dear Sir/Madam,

A meeting of the IQAC will be held in the Conference Hall at 2.00 pm on 13/12/2024.
All the members are requested to be present on time.

Agenda:

1. Review of decisions from the previous IQAC meeting.
2. Union inauguration.
3. Planning for the Christmas celebration.
4. FYUGP camp valuation.
5. Proposal for website revamp

To all IQAC Members


IQAC Coordinator

SR.EMILY MATHEW


Principal

DR.RESMY DOMINIC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting on 13 December 2024 at 2.00 pm

Venue: conference hall











Agenda:

1. Review of decisions from the previous IQAC meeting.
2. Union inauguration.
3. Planning for the Christmas celebration.
4. FYUGP camp valuation.
5. Proposal for website revamp.

Decision Taken:

1. Instructions for the FYUGP camp valuation were discussed and finalized.
2. The union inauguration and Christmas celebration are scheduled for 19 December 2024.
3. A decision was made to revamp the existing website.
4. The minutes of the previous meeting were reviewed and formally approved.

Members Present:

1. Dr. Resmy Dominic 
2. Sr. Emily Mathew 
3. Mrs. Meera Mathew 
4. Mrs. Geo M Joy 
5. Sr. Delseeniya Thomas 
6. Mrs. Jeena James 
7. Mr. Abhilash Pu 
8. Mrs. Gincy George 
9. Mrs. Bincy K C 
10. Sr. Jessy Joy 


IQAC Coordinator

SR. EMILY MATHEW


Principal

DR. RESMY DOMINIC